

Chair:	Deby Covey	
Access:	Microsoft Teams – Governance – BoD Meeting Agendas and Minutes Channel	
	Present (quorum=X)	Absent
	President: Deby Covey VP Career Dev: Vick Madenian VP Finance: Meeta Autrey VP Membership: Danielle Benson VP Marketing & Communications: Rose Otowo VP Programs: Phoebe Johnson VP PMO and Administration: Sean Kennedy VP Technology: James Jackson Trustee: Barbara Cooke Trustee: Ida Harding	VP Operations: David Doan Past President: Svetlana Averbukh Trustee: AJ Jafari
	Response with Regrets: Trustee: Kay Rathfelder (Time difference)	
	Guest:	

Decisions made

Approval of May minutes
 Motion passes with vote of 7:0:2

Open items

Policies & Responsibilities

- Detailed tasks for BOD positions are in Policies & Responsibilities Document
- LIMC and Rewards & Recognition pending

Volunteer spotlight

- Currently only a few submissions. Would like to add at least 1 new volunteer a week and can highlight BOD and/or trustees every 2 weeks.
- Marketing needs to know if submissions are up-to-date at time of selection
- Marketing preference is to have BOD nominate volunteers
- between Volunteer of the Month versus Volunteer Spotlight – change from VoM to Volunteer Spotlight

Nom Com Update

- President will reach out to the Trustees for the NomCom Committee this year

Items of note from Status Reports

- Finance/Career Dev
 - 120 VC MOU status
 - Facilitated Methods MOU Status
 - Instructors for PMP Prep
 - New Tools workshops discussed
 - Mentoring Kick-off dates TBD
- PMO/Admin
 - Project Intake Assessment – will discuss at strategy meeting
 - Resource hub MVP
 - PMWB Trello board status
 - Social Impact Events Status –Aug 24 for LA Food bank
 - Sept 21 Heal the Bay
 - Sept 22 Good Karma event
- Technology
 - Speaker field reporting completed
 - Registration Reporting-In Progress
 - Newsletter functionality on website-In Progress
 - Review of AI tool for note taking-In Progress – Firefly is front runner
 - Government Relations Team-Need to discuss proposal and will be put under operations for now
 - Increase in spam and proposed mitigation strategies
 - Proposed Contact Us page
 - Extend Web Defender to Trustee accounts
 - Membership pages re-vamp status
 - General website design session scheduled for June
- Programs
 - Book club in-person –August 3 – at Bodega wine bar in Santa Monica
 - Higher than normal attendance at Saturday's event
 - Multi-chapter events – Illinois is up, target end of August for next event
 - Morning meetings may be virtual
 - Flagship meeting scouting – proposed meeting at library for cost savings
- Operations
 - Strategic Meeting July 13 – 8:30-5:00 at Gardena Mayme Library – no BoD virtual meeting in July – all BoD & Trustees need to attend
 - Strategic volunteers invited
 - BoD & Trustees Interviews
- Marketing
 - Event shorts from 50th from Videographer
 - Membership event shorts from Videographer
 - Retention of Videographer discussion
 - Off-boarding issues – checklist created
 - Password management – to be centralized under Technology
 - Google Analytics is not providing website demographics
 - Discussed privacy policy – Technology to get back with recommendation

- Will also check with PMI global
 - Current demographics from newsletter platform
 - Have opened the chapter TickTok account – targeting Gen Z
- Membership
 - Aug Networking event
 - No Virtual NMO plans
 - Membership pages revamped
 - Marketing Shorts

Status of “The Big Item” (50th & social impact)

- 50th Anniversary
 - 50th Anniversary final numbers
 - Add Pierre’s Video in Members only section
 - Update 50th Landing page – to be discussed further in design review
 - SWAG at in-person events for the rest of the year
 - Texting package from Simple Texting
 - Can do keyword by event – people need to opt in
 - Do for strategy meeting – ex: early bird reminder
- Social Impact
 - Sept 21 Heal the Bay change the date – cannot change date; need a lead
 - LA Food Back – 8/24 confirmed

Annual plan objectives

- Membership: 2388 (end of May)
- Retention: 82.56%

Compliance & Security topics

- Increase in spam and proposed mitigation strategies

Miscellaneous topics

- Chapter of the Year was submitted early
- Global Summit & NA LIM
- IPM Day with iIL
 - Evaluate partnership – will offer discounts to IPM day in Nov

Next meeting: August

Meeting Adjourned 8:46@pm